



INFORMATION FOR BERM12 SYMPOSIUM DELEGATES

The following information is provided to help you prepare for the BERM12 symposium. It details the major organisational features and facilities available at Keble College and in the local area; and provides some useful tourist information and contact details.

KEBLE COLLEGE

ATM / Cash Machine

The nearest cash machine is situated outside Barclays Bank in Little Clarendon Street. Please ask at the Lodge for directions.

Bar

The College Bar is open from 17.30 until 23.00 hrs each evening.

Chapel

The Chapel is open daily as a place of prayer and quiet reflection. There are no scheduled services in the Chapel during the vacations. The famous painting by Holman Hunt, The Light of the World, is displayed in the side chapel. Information about the painting in the Chapel, and prints can be purchased at the Lodge.

Check In/Check Out of bedrooms

Availability of rooms cannot be guaranteed before 14.00 hrs on day of arrival. On day of departure rooms must be vacated by 10.00 hrs. A luggage store will be provided if necessary.

Delegates who do not check out by 10.00am will be charged for an additional day.

Lost keys will be charged @ £35.00 + vat per set.

Computers

Three PCs will be available for delegates use in the main lecture building.

Dining Hall

All meals will be served in the dining hall. The entrance staircase to the Hall is situated in the Liddon Quad. Meal times are as stated in the Symposium Programme.

Guest Information Pack

An information pack will be found in each bedroom. The pack contains the following information:

- History of Keble
- Important Emergency Information
- In Room Information
- On Site Facilities
- Local Information
- Map of the College



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Internet Connection in Delegate Bedrooms

Internet access is available in all bedrooms at Keble College. To access the internet simply plug your laptop into the Ethernet socket using a standard Ethernet cable.

If you do not have an Ethernet cable with you they may be purchased from the Porters' Lodge at a cost of £5.00.

Although most modern machines will be able to automatically set appropriate settings by default, delegates are reminded that it is their responsibility to ensure that their configuration is compatible with the points listed below:

1. Machines will need a working Ethernet interface and an Ethernet cable. The vast majority of laptops sold in the last 3 – 5 years come with built-in Ethernet network interfaces.
2. The software controlling the Ethernet interface should be set to receive an IP address by DHCP. This is the default setting for most operating systems.
3. Although receiving emails should not be a problem, delegates should ensure that their outgoing mail (SMTP) servers will accept their mail from IP addresses outside their organisation. Webmail accounts will not be affected.

Additional Technical Information.

As part of the University of Oxford, Keble has an obligation to provide a network primarily for academic use, this being so, it is subject to several conditions. The chief of which are:

- Network users are expected to have an up-to-date anti-virus program installed and running at all times.
- Use of Peer-to-Peer or file sharing software will result in removal from the network.

Whilst every effort is made to provide and maintain this service, it cannot be guaranteed. Connection problems outside the control of the College will be dealt with as quickly as possible. Furthermore, the Keble IT staff cannot provide individual assistance to delegates.

Irons, Ironing Boards and Hairdryers

Irons, ironing boards and hairdryers can be borrowed from the Porters Lodge. We ask that they are returned to the Lodge after use in order for us to be able to provide the same service to other residents.

Keble Souvenirs

A range of souvenirs is available for sale in the Lodge.

Laundry

The college operates a self-service laundrette – cost is £1 per wash and £1 per dry. It is situated below the Hall, and is accessed via the corridor between Liddon and Hayward Quads.



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Library

The Library is closed during vacations.

Parking

Parking in Oxford is very difficult and the BERM12 organisers have made arrangements for long term parking i.e. for the duration of the symposium. Please contact the organisers at berm12@lgc.co.uk for details. Day delegates are recommended to use the local 'Park and Ride' facilities www.visitoxford.org.

Room Security

Public access to Keble College is tightly controlled; however it is sensible to take a few precautions to safeguard personal possessions. Windows should be shut and secured when leaving your room and the room door needs to be locked using the door key. [The doors do not lock automatically on closing]. At night it is recommended that doors are locked from the inside and the key left in the door in case of the need to vacate the room in the dark.

Servicing Bedrooms

Housekeeping service bedrooms on a daily basis. Soap, shampoo, coffee and tea refills are provided daily. Towels are changed every other day, but if towels are left on the floor of the bathroom they will be changed daily. The Lodge should be contacted for any additional items (Tel: 72727).

Smoking

Smoking is not permitted in any of the College buildings. Smoking is permitted outside the buildings and we ask delegates to please use the ashtrays provided.

Symposium Dinner

The symposium dinner will be held in the Keble College dining hall. The dress code is 'smart casual / business'.

Tea/Coffee making facilities

Tea and coffee making facilities are provided in all bedrooms.

Telephones in bedrooms

The telephone number of your room is marked on the front of the telephone.

To receive incoming calls:

Incoming calls will be directed via the Lodge on (01865) 272727.

Messages for conference delegates will be passed to the Conference Organiser or delegates will be notified via the blackboard outside the Lodge.

To make outgoing calls:

To operate the telephone in your bedroom, please purchase a telephone card in the Lodge. Cards are available in £5 and £10 denominations.

To use your prepaid calling card at the specially negotiated on-site rates, call 1414 from your extension. You will then be asked to dial your PIN, printed on your card



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(scratch off panel to reveal). You should follow the voice instructions to make calls. If you wish to make a follow-on call or retry an unanswered or engaged number, do not replace the telephone handset, dial *# and follow the recorded instructions.

Cards purchased at the Lodge can be used on the Oxford University telephone network and any public telephone.

International Calls:

International calling cards for calling overseas can be purchased from newsagents at reasonable rates. There are a number of newsagents nearby. Please ask at the Lodge for directions.

Vending machines

Vending machines providing cold drinks are available in the corridor opposite staircase H7 (Hayward Quad).

A vending machine providing feminine toiletries can be found in the laundrette, situated below the Hall.

Wake up calls

Wake up calls can be booked via the Lodge at the Porters discretion, depending on demand.



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LOCAL INFORMATION FOR SYMPOSIUM DELEGATES

Post / Mail

The postal address whilst staying at Keble College is:

(Delegate Name)
Keble College
(Conference Name)
Parks Road
Oxford OX1 3PG

Mail is collected daily from the post box in the Lodge (there are no collections on Saturday or Sunday).

The nearest Post Office is situated in Lloyds Pharmacy on the corner of Woodstock Road and Little Clarendon Street.

Opening hours	Monday – Friday	09.00 – 17.30
	Saturday	09.00 – 12.30
	Sunday	closed

Pharmacy

Lloyds Pharmacy is on the corner of Woodstock Road and Little Clarendon Street.

Contact Number: -	01865 557301	
Opening hours: -	Monday – Friday	09.00 – 19.00
	Saturday	09.00 – 18.00
	Sunday	closed

Taxis

- ABC Taxis: (01865) 770077 / 775577
- City Taxis: (01865) 201201
- Radio Taxis: (01865) 242424/241641
- 001 Taxis: (01865) 240000

Cinemas

- Odeon Cinema - George Street, Oxford -Bookings: 0871 22 44 007
(Open daily from 1pm)
- Odeon Cinemas - Magdalen Street, Oxford - Bookings: 0871 22 44 007
(Open weekdays 10am -11pm, weekends 11am –midnight)
- Phoenix Picture House - Walton Street, Oxford – 08707 583218

Theatres

- New Theatre - George Street, Oxford – 0870 6063500
- Oxford Playhouse - 11-12 Beaumont Street, Oxford - 01865 305305
- Old Fire Station - 40 George Street, Oxford - 01865 297170
- Pegasus Theatre - Magdalen Road, Road, Oxford - 01865 722851

Health Clubs & Gyms

- Peak Fitness - 6 High Street, Oxford - 01865 251261



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- The Gym (Health and Fitness Studio) - 381 Cowley Road, Oxford – 01865 749884

Swimming Pools (Public Use)

Please note if you wish to use swimming pools please call ahead to check opening times, as pools open and close at different times dependant on daily activities.

- Ferry Sports Centre - Marston Ferry Road, Oxford - 01865 467060
- Temple Cowley Pools - Temple Road, Cowley - 01865 467110

TOURIST INFORMATION

Oxford has many tourist attractions, some of which are listed below further information can be obtained from the Tourist Information Centre. Leaflets and information can also be found in the Lodge.

Tourist Information Centre

Oxford Information Centre
15/16 Broad Street
Oxford OX1 3AS
Email: tic@oxford.gov.uk
www.visitoxford.org

The **Ashmolean Museum** is the oldest public museum in the country. It houses Oxford University's renowned collection of antiquities from Egypt, Greece, Rome and the Near East, as well as one of the countries largest art collections. Beaumont Street, Oxford. Tel: 01865 278000

The **Sheldonian Theatre** has been open since 1669. It is the ceremonial Hall of the University. The ceiling is of particular interest and there are excellent views of the Spires of Oxford from the Cupola. Broad Street, Oxford. Tel: 01865 277299

The University of Oxford is made up of 39 official **Oxford Colleges**. These all have their own history and traditions. For further information please see <http://www.ox.ac.uk/colleges/>

The Oxford Story is an audio-visual presentation and award-winning ride which connects the city of today with great events and famous faces from the past. Broad Street, Oxford. Tel: 01865 728822.

The Oxford University Museum of Natural History is situated opposite Keble's entrance gate and houses an extensive, world-wide natural history collection in a splendid high-Victorian gothic building. Exhibits include the famous stuffed dodo, extinct since 1680, immortalised in Alice in Wonderland, dinosaur skeletons, displays of entomology, geology, mineralogy, zoology and historic material donated by scientists such as Darwin.

The Pitt Rivers Museum is entered from the back of the Natural History Museum. This world-famous anthropology collection, founded in 1884 by General Pitt Rivers, is a 'granny's attic' of over a quarter of a million objects which together form a rich illustration of how human beings have lived and thought through the ages. Display cases are crowded with amulets, beads, pots, shrunken heads, tools, textiles and weapons, whilst masks peer from high walls and boats sail overhead.

The **"Dreaming Spires"** can be viewed from the tower of the 14th-century church of St Martin, with its 'quarter boys' clock, stands at the busy crossroads known as Carfax, at the bottom of Cornmarket Street. Climb the 99 steps for extensive views over the city from the top of the tower.

The University Parks are situated opposite Keble College and cover a 70-acre site beside the River Cherwell.



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The University of Oxford Botanic Garden was founded as a physic garden in 1621, and is the oldest botanic garden in Britain. With a comprehensive collection of plants and trees and tropical greenhouses, it now boasts the most compact, diverse collection of plants in the world. The garden enjoys a lovely setting beside the River Cherwell, adjacent to Magdalen Bridge.

Punting in Oxford is an essential summer pastime. Traditional wooden punts can be hired from the Madgdalen Bridge Boathouse which is located at the lower end of the High Street by Magdalen College Tower.

Christ Church Meadow is a pocket of green countryside which provides rural walkways in the heart of the City.